

BURLINGTON COUNTY LIBRARY COMMISSION REORGANIZATION MEETING

JANUARY 21, 2025

9:00 A.M. VIRTUAL ZOOM

AGENDA

a. CALL TO ORDER by Secretary to the Commission Ranjna Das

b. ROLL CALL AND DECLARATION OF QUORUM by Secretary to the Commission Ranjna Das

☐ JC ☐ SH ☐ Vacant ☐ TJ ☐ SL

c. PUBLIC ANNOUNCEMENT made by Kelly Grant, Library Counsel

d. NOMINATIONS AND ELECTION OF CHAIRPERSON

☐ JC ☐ SH ☐ Vacant ☐ TJ ☐ SL

e. NOMINATIONS AND ELECTION OF VICE-CHAIRPERSON

☐ JC ☐ SH ☐ Vacant ☐ TJ ☐ SL

f. RESOLUTIONS

f1. Resolution #2025-01 Schedule of Meetings Established 2025

f2. Resolution #2025-02 Bylaws of the Burlington County Library Commission

☐ JC ☐ SH ☐ Vacant ☐ TJ ☐ SL ☐ YES ☐ NO

g. APPOINTMENTS BY LIBRARY COMMISSION CHAIR

g1. Appointment of Secretary _____

g2. Areas of Responsibility (Currently managed as a group)

Building & Grounds	_____
Vehicles	_____
Extension/PR	_____
Finance	_____
Legislation	_____
Personnel	_____

COMMISSION BUSINESS

a. APPROVAL OF DECEMBER 17, 2024 MINUTES

☐ YES

☐ NO

☐ JC

☐ SH

☐ Vacant

☐ TJ

☐ SL

b. APPROVAL OF FINANCIAL REPORTS FOR DECEMBER 2024

☐ YES

☐ NO

☐ JC

☐ SH

☐ Vacant

☐ TJ

☐ SL

c. RESOLUTIONS

c.1 APPROVAL OF RESOLUTION: #2025-03

Resolution 2025-03 Authorization to Accept Donations (customers)

☐ YES

☐ NO

☐ JC

☐ SH

☐ Vacant

☐ TJ

☐ SL

c.2 APPROVAL OF RESOLUTION: #2025-04

Resolution 2025-04 Authorization to Accept Donations (customers)

☐ YES

☐ NO

☐ JC

☐ SH

☐ Vacant

☐ TJ

☐ SL

c.3 APPROVAL OF RESOLUTION: #2025-05

Resolution 2025-05 Authorization to Accept Donation (BCL Friends)

☐ YES

☐ NO

☐ JC

☐ SH

☐ Vacant

☐ TJ

☐ SL

c.4 APPROVAL OF RESOLUTION: #2025-06

Resolution 2025-06 Authorization to Accept Donation (CIN Friends)

☐ YES

☐ NO

☐ JC

☐ SH

☐ Vacant

☐ TJ

☐ SL

c.5 APPROVAL OF RESOLUTION: #2025-07

Resolution 2025-06 Authorization to Accept Donation (BCL Friends)

☐ YES

☐ NO

☐ JC

☐ SH

☐ Vacant

☐ TJ

☐ SL

c.6 APPROVAL OF RESOLUTION: #2025-08

Resolution 2025-08 Purchase of Library Services (Non-Fair & Open) OCLC, Inc

☐ YES

☐ NO

☐ JC

☐ SH

☐ Vacant

☐ TJ

☐ SL

c.7 APPROVAL OF RESOLUTION: #2025-09

Resolution 2025-09 Purchase of Library Goods and Services (Non-Fair and Open) OVERDRIVE INC

☐ YES

☐ NO

☐ JC

☐ SH

☐ Vacant

☐ TJ

☐ SL

c.8 APPROVAL OF RESOLUTION: #2025-10

Resolution 2025-10 Purchase of Library Goods and Services (Non-Fair and Open) Midwest Tape, LLC

☐ YES

☐ NO

☐ JC

☐ SH

☐ Vacant

☐ TJ

☐ SL

c.9 APPROVAL OF RESOLUTION: #2025-11

Resolution 2025-11 Purchase of Library Goods and Services (Non-Fair and Open) NewsBank, Inc

☐ YES

☐ NO

☐ JC

☐ SH

☐ Vacant

☐ TJ

☐ SL

c.10 APPROVAL OF RESOLUTION: #2025-12

Resolution 2025-12 Hosting and Maintenance of Library Website (Non Fair & Open) Interpersonal Frequency, LLC

☐ YES

☐ NO

☐ JC

☐ SH

☐ Vacant

☐ TJ

☐ SL

d. DIRECTOR'S REPORT & NEW BUSINESS

d.1 System Update

e. PUBLIC COMMENT

f. ADJOURNMENT