



JOB POSTING #22-25

Title: Library Associate, Digital Learning, Full-time
Location: Burlington County Library

Salary: \$51,552
Open: 09/25/2025

ABOUT BCLS

The Burlington County Library System (BCLS) consists of 15 locations and both a Mobile Library and a Mobile Learning Lab that travel to dozens of community touchpoints throughout the largest county in the state. In addition, a Library by Mail service expands our reach in new and unique ways. We are an organization committed to staff growth and continuing education to help our team keep up with the ever-changing library field. Our Inclusion, Diversity, Equity and Accessibility (IDEA) committee works continually toward inclusion goals and new and evolving work group projects ensure there are system-wide opportunities for employees to tackle large initiatives. Other highlights include a StoryWalk® on our adjacent County Parks grounds, a 250-seat auditorium hosting concerts, performers and events for all ages and an annual Book Festival celebrating all things reading! Flip through our [2024 Annual Report](#) for more about our recent initiatives!

DESCRIPTION

The Burlington County Library System seeks an enthusiastic, service-oriented, and self-motivated individual to join its team. The ideal candidate will have a strong customer service ethos and solid technology skills. The individual must also exhibit effective communication skills and a desire to expand library services and technology offerings to the community. Some examples of duties include:

- Provide outstanding customer service to library visitors on site, via phone, or on our digital channels.
- Support a suite of technology programs to expand digital fluency and learning capabilities.
- Coordinate a schedule of off-site technology training at community partner sites in collaboration with system Adult Services technology trainers.
- Host programming such as genealogy/local history, information literacy, and book discussion, in coordination with system Adult Services staff at community partner sites.
- Maintain and refresh our in-house Community Resources Information Directory.
- Perform other duties as assigned.

REQUIREMENTS

Education: Graduation from an accredited college or university with a bachelor's degree.

SCHEDULE

37.5 hours per week. Schedule to be determined and includes evenings and weekends. Four Sundays per year.

WE OFFER

BCLS offers a full benefits package including health, dental, vision, and prescription coverage; paid sick, vacation, personal, and holiday time off; retirement program, deferred compensation, and more.

To apply, submit a cover letter and resume as PDF attachments to jobs@bcls.lib.nj.us by 10/17/2025 with **Job #22-25** in the subject line.