

Library Commission Meeting

Tuesday, February 17, 2026 via Zoom

Call to Order by Library Director Ranjna Das @ 9:02 am with Roll Call and Declaration of Quorum

In attendance: Library Commissioners: Jonathan Chebra, Sarah Holley, Tanyika Johns, Stephanie Lagos and Lisa Petriello. Library Director Ranjna Das, Chief Librarian Christina Nemphos, Chief Librarian Rachael LaVoie-Dohn, Chief Librarian Givane Hayes, County Administrator Eve Cullinan, Burlington Public Information Officer David Levinsky, Attorney Kelly Grant, County Commissioner Tom Pullion and Colleen Howard (notes).

Public Announcement: Attorney Kelly Grant read the public announcement in compliance with the Open Public Meeting Act.

Commission Business

Chairman Chebra called for a motion to approve the January 20, 2026 Reorganization Meeting Minutes.

Motion to approve made by Commissioner Petriello and was seconded by Commissioner Johns
Approvals by Chebra, Holley, Johns, Lagos and Petriello.
Motion passed.

Chairman Chebra called for a motion to approve the Financial Reports (01/01-01/31).

Motion to approve made by Commissioner Johns and was seconded by Commissioner Holley
Approvals by Chebra, Holley, Johns, Lagos and Petriello.
Motion passed.

Chairman Chebra called for a motion to approve Resolution # 2026-08

Resolution 2026-08 Authorization to Accept Donation (BCL Friends)

Motion to approve made by Commissioner Holley, and was seconded by Commissioner Lagos.
Approvals by Chebra, Holley, Johns, Lagos and Petriello.
Motion passed.

Director Das explained that these funds are to be used for children's concerts and programs for the Spring.

Chairman Chebra called for a motion to approve Resolution # 2026-09

Resolution 2026-09 Purchase of Library Goods and Services (Non-Fair and Open) Overdrive, Inc

Motion to approve made by Commissioner Lagos, and was seconded by Commissioner Petriello.
Approvals by Chebra, Holley, Johns, Lagos and Petriello.
Motion passed.

Director Das gave an overview of the services and products we purchase from Overdrive – digital content, the ebook platform and the Libby app.

Chairman Chebra called for a motion to approve Resolution # 2026-10

Resolution 2026-10 Purchase of Library Goods and Services (Non-Fair and Open) Ingram Library Services, LLC

Motion to approve made by Commissioner Johns, and was seconded by Commissioner Holley.
Approvals by Chebra, Holley, Johns, Lagos and Petriello.
Motion passed.

Director Das explained that we have a long-standing relationship with Ingram Library Services to purchase books from them each year.

Chairman Chebra called for a motion to approve Resolution # 2026-11

Resolution 2026-11 Maintenance of Library Software (Non-Fair & Open) Innovative Interfaces Inc

Motion to approve made by Commissioner Petriello, and was seconded by Commissioner Johns.

Approvals by Chebra, Holley, Johns, Lagos and Petriello.

Motion passed.

Director Das explained that we purchase our library catalog software from Innovative Interfaces.

Chairman Chebra called for a motion to approve Resolution # 2026-12

Resolution 2026-12 Authorization to Accept Donations (EVE Friends)

Motion to approve made by Commissioner Holley, and was seconded by Commissioner Lagos.

Approvals by Chebra, Holley, Johns, Lagos and Petriello.

Motion passed.

Director Das explained that the donation of a little over \$16,000 will cover programs and supplies for the branch children's department.

Chairman Chebra called for a motion to approve Resolution # 2026-13

Resolution 2026-13 Authorization to Accept Donation (CIN Friends)

Motion to approve made by Commissioner Lagos, and was seconded by Commissioner Petriello.

Approvals by Chebra, Holley, Johns, Lagos and Petriello.

Motion passed.

Director Das mentioned that this donation will fund spring and summer programming.

Chairman Chebra called for a motion to approve Resolution # 2026-14

Resolution 2026-14 Purchase of Library Materials (Non-Fair & Open) Brodart

Motion to approve made by Commissioner Petriello, and was seconded by Commissioner Johns.

Approvals by Chebra, Holley, Johns, Lagos and Petriello.

Motion passed.

Director Das explained the Brodart book purchases, leasing plan and the other supplies we obtain from them.

Director's Report & New Business

Director Das highlighted the AI work group headed by Rosy Wagner and three staff members. It will focus on the use of AI to assist customers as well as its use in the workplace. Best practices will be put in place to manage its use.

2025 Programming Data and Assessment was put together by Chief Librarian Givane Hayes with additional assessment by Director Das using the AI tool, Co-Pilot. Chief Librarian Hayes initially tabulated the program information into a spreadsheet and analyzed the data focusing on four outcomes. Director Das utilized Co-Pilot to analyze the strengths of the programming and opportunities for improvements.

Director Das summarized each of the strengths and opportunities highlighted by the AI tool.

Chairman Chebra thanked Chief Librarian Hayes for collecting the data and Director Das for analyzing it for effectiveness.

Public Comment

At 9:41am Chairman Chebra opened the meeting to the public.

No public comment

At 9:42am public comments were closed.

At 9:42am Chair Chebra called for a motion to adjourn.

The motion was made by Commissioner Petriello, seconded by Commissioner Holley.

Motion passed unanimously.

Meeting Adjourned @ 9:43am

Respectfully Submitted,

Colleen Howard