

Library Commission Re-Organization Meeting

Tuesday, January 20, 2026 via Zoom

- a. **Call to Order** by Library Director Ranjna Das @ 9:00 am with Roll Call and Declaration of Quorum
- b. **In attendance:** Library Commissioners: Jonathan Chebra, Sarah Holley, Tanyika Johns, Stephanie Lagos and Lisa Petriello. Attorney Kelly Grant, Library Director Ranjna Das, Chief Librarian Christina Nemphos, Chief Librarian Givane Hayes, Chief Librarian Rachael LaVoie-Dohn, Burlington Public Information Officer David Levinsky, and Colleen Howard (notes).

Library Director Das commenced the meeting at 9:02 am with a roll call and declaration of quorum.

- c. **Public Announcement:** Attorney Kelly Grant read the public announcement in compliance with the Open Public Meeting Act.
- d. **Nomination & Election of Chairperson**
Library Director Das called for a nomination for Chairperson of the Library Commission.
Commissioner Holley nominated Commissioner Jonathan Chebra to continue as the Chairperson of the Library Commission.
Approvals by Chebra, Holley, Johns, Lagos and Petriello
Motion passed.

Commissioner Jonathan Chebra was elected as Chair of the Burlington County Library Commission for 2026.

- e. **Nomination & Election of Vice-Chairperson**
Commissioner Johns nominated Commissioner Holley to continue as the Vice-Chair of the Library Commission.
Approvals by Chebra, Holley, Johns, Lagos and Petriello
Motion passed.

Commissioner Sarah Holley was elected as Vice-Chair of the Burlington County Library Commission for 2026.

- f. **Resolutions Pursuant to "Open Public Meetings Act"**
 - f1. 2026-01 Schedule of Meetings Established 2026**
 - f2. 2026-02 Bylaws of the Burlington County Library Commission**Commission Chair Chebra called for a motion to approve Resolutions f1 and f2.
Motion made by Commissioner Holley and seconded by Commissioner Petriello.
Approvals by Chebra, Holley, Johns, Lagos and Petriello
Motion passed.

- g. **Appointments by Commission Chair**
 - g1. Appointment of Secretary**
Library Director Ranjna Das will serve as the Secretary of the Commission.
 - g2. Areas of Responsibility** will be managed as a group.

Commission Business

Chairman Chebra called for a motion to approve the December 16, 2025 Meeting Minutes.

Motion to approve made by Commissioner Petriello and was seconded by Commissioner Johns
Approvals by Chebra, Holley, Johns, Lagos and Petriello
Motion passed.

Chairman Chebra called for a motion to approve the Financial Reports (12/01-12/31).

Motion to approve made by Commissioner Johns and was seconded by Commissioner Lagos
Approvals by Chebra, Holley, Johns, Lagos and Petriello
Motion passed.

Commissioner Petriello asked about the PO for the carpeting at Pemberton. Director Das explained that it was grant funding for renovations to the branch.

Chairman Chebra called for a motion to approve Resolution # 2026-03

Resolution 2026-03 Authorization to Accept Donations (customers)

Motion to approve made by Commissioner Lagos, and was seconded by Commissioner Holley.
Approvals by Chebra, Holley, Johns, Lagos and Petriello
Motion passed.

Director Das expressed gratitude for the donations.

Chairman Chebra called for a motion to approve Resolution # 2026-04

Resolution 2026-04 Authorization to Accept Donations (MLA)

Motion to approve made by Commissioner Holley, and was seconded by Commissioner Petriello.
Approvals by Chebra, Holley, Johns, Lagos and Petriello
Motion passed.

Director Das explained that the donation is for much needed supplies, programs and to help with branch operations.

Chairman Chebra called for a motion to approve Resolution # 2026-05

Resolution 2026-05 Purchase of Library Goods and Services (Non-Fair and Open) Cengage Learning, Inc

Motion to approve made by Commissioner Petriello, and was seconded by Commissioner Johns.
Approvals by Chebra, Holley, Johns, Lagos and Petriello
Motion passed.

Director Das explained that large print books are purchased from this vendor.

Chairman Chebra called for a motion to approve Resolution # 2026-06

Resolution 2026-06 Purchase of Library Services (Non-Fair & Open) OCLC, Inc

Motion to approve made by Commissioner Johns, and was seconded by Commissioner Lagos.
Approvals by Chebra, Holley, Johns, Lagos and Petriello
Motion passed.

Director Das explained that we've used this vendor for many years for our contract cataloging. It allows for more efficient cataloging through the purchase of the catalog records rather than individual entries by librarians.

Chairman Chebra called for a motion to approve Resolution # 2026-07

Resolution 2026-07 Authorization to Accept Donations (BCL Friends)

Motion to approve made by Commissioner Lagos, and was seconded by Commissioner Holley.
Approvals by Chebra, Holley, Johns, Lagos and Petriello
Motion passed.

Director Das explained that there is a time factor with this donation which is why it was included this early in the year.

Chairman Chebra called for a motion to approve Memorandum of Understanding - Riverton

Motion to approve made by Commissioner Petriello, and was seconded by Commissioner Johns.

Approvals by Chebra, Holley, Johns, Lagos and Petriello

Motion passed.

Director Das explained that the StoryWalk in BCL will be replicated at the Riverton Branch, funded by the BCLS Foundation. The Library Commission (at this meeting) and the Township are to approve.

Commissioner Petriello asked if the stories are replaceable, and at what cost.

Director Das explained that our marketing department will print & replace the stories as well as some will be purchased for the pedestals. The purchased ones can be \$150 - \$200 per story.

Chairman Chebra asked if there is a time frame, to which Director Das replied that it's a perpetual agreement.

Director's Report & New Business

Director Das highlighted the 2026 System Priorities – a place in the community, partners, programs and community groups will be focused on in 2026.

She explained that creativity and connection – programs to build new skills, technologies and learning outcomes as well as communities with shared interests - will be the focus.

Director Das and her team will be working on a policy for the library on AI in the workplace.

Chairman Chebra commended Director Das on setting clear goals in place for this upcoming year. He thanked her for adding AI to the list. He also spoke on the importance of parameters on AI.

Public Comment

At 9:33am Chairman Chebra opened the meeting to the public.

No public comment

At 9:33 am public comments were closed.

Commissioners Comments

Commission Chair Chebra thanked the commissioners for serving.

He went on to congratulate Commissioner Lagos on her appointment as mayor of Bordentown.

At 9:36am Chair Chebra called for a motion to adjourn.

The motion was made by Commissioner Holley, seconded by Commissioner Petriello.

Motion passed unanimously.

Meeting Adjourned @ 9:36am

Respectfully Submitted,

Colleen Howard